

FREWSBURG CENTRAL SCHOOL
BOARD OF EDUCATION
Thursday, August 10, 2017
BOARD MEETING
MS/HS LIBRARY
6:30 P.M.

AGENDA

- I. OPENING OF MEETING**
- II. PUBLIC STATEMENTS, PRESENTATIONS, QUESTIONS**
- III. EDUCATIONAL ISSUES**
- IV. OLD BUSINESS**
- V. ACTIONS**

- 1. Minutes of Regular Board Meeting of 7/13/17
- 2. Treasurer's Reports.
- 3. Personnel

- A. Resignations. (See Attachment I)
- B. Appointments. (See Attachment II)

C. RESOLUTION:

Upon the recommendation of the Superintendent, Jennifer Swanson who holds a Permanent Certification in the Technology Education Area as well as a professional certification in the Childhood Education (Grades 1-6) and Visual Arts area, is hereby appointed to a probationary position in the Technology Education (Industrial Arts) tenure area for a probationary period commencing on September 1, 2017 and ending on August 31, 2021 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time. Jennifer Swanson shall receive a salary for school year 2017- 2018 of \$46,000.00 plus 30 graduate hours (\$2010.00) hours plus Masters (\$975.00) for a total of \$48,985.00 based on Step 9.

4. Approval of Tax Collection Dates of September 1, 2017 – September 29, 2017 at No Penalty; September 30, 2017 – October 31, 2017 at 2% Penalty; November 1, 2017 – November 7, 2017 at 3% Penalty.
5. Authorization to dispose the following equipment. **(See Attachment III – Board and Administration only)**
6. Request authorization to renew of the following Bond Anticipation Notes issued for bus purchases.

	<u>Original Amt.</u>	<u>8/17 Payment</u>	<u>New BAN</u>	<u>Renewal Date</u>
Issue #1	\$112,600.65	\$22,520.13		8/18/2017
Issue #2	\$171,587.20	\$34,317.44	\$34,317.44	8/18/2017
Issue #3	\$185,581.50	\$37,116.30	\$74,232.60	8/18/2017
Issue #4	\$190,103.78	\$38,020.76	\$114,062.26	8/18/2017
Issue #5	\$199,811.36	\$39,962.27	\$159,849.09	8/18/2017
Total		<u>\$171,936.90</u>	<u>\$382,461.39</u>	

The Frewsburg Central School Board will also be asked to authorize the purchase of 2 new school buses at a total of **\$204,492.20** via a Lease-Purchase agreement or Ban with M & T Bank. **(See Attachment IV – Board and Administration only)**

8. The following BANS are to be authorized for payment

	<u>Expiring Amt.</u>	<u>8/17 Princ. Pmt.</u>	<u>8/17 Int. Pmt.</u>	<u>Total Pmt.</u>	<u>Pmt. Date</u>
Issue #1	\$22,520.13	\$22,520.13	\$821.95	\$23,342.08	8/18/2017
Issue #2	\$68,634.88	\$34,317.44	\$2,505.06	\$36,822.50	8/18/2017
Issue #3	\$111,348.90	\$37,116.30	\$4,064.05	\$41,180.35	8/18/2017
Issue #4	\$152,083.02	\$38,020.76	\$5,550.78	\$43,571.54	8/18/2017
Issue #5	\$199,811.36	\$39,962.27	\$7,035.98	\$46,998.25	8/18/2017
Total		<u>\$171,936.90</u>	<u>\$19,977.82</u>	<u>\$191,914.72</u>	

8. Approval of additional recommendations of CSE Committee for special class placements for the 2017-18 school year. **(See Attachment V – Board and Administration only)**
9. Authorization for Frewsburg Central School to participate in the consortium services with Falconer, Jamestown, Southwestern, Maple Grove, and Cassadaga Valley Schools and accept the consortium service rates. **(See Attachment VI– Board and Administration only)**

10. Authorization to approve the Student Handbook for the 2017-2018 school year. (See **Attachment VII– Board and Administration only**)
11. Authorization to approve the updated Concussion Management Procedure. (See **Attachment VIII– Board and Administration only**)
12. Authorization to approve the updated Physical Education Plan. (See **Attachment IX– Board and Administration only**)
13. Authorization to approve the updated Athletic/Extra Curricular Plan. (See **Attachment X– Board and Administration only**)
14. Authorization to approve the updated Pool Safety Plan. (See **Attachment XI– Board and Administration only**)
15. Authorization to approve the 2017-2018 Professional Development Plan (See **Attachment XII– Board and Administration only**)
16. Authorization to approve Shelly M. O’Boyle, William Caldwell, Tiffany Frederes, Danielle Patti and Ann Morrison as certified Qualified Lead Evaluators of classroom teachers.
17. Authorization to approve Shelly M. O’Boyle and Danielle Patti as certified Qualified Lead Evaluators of Building Principals
18. BE IT RESOLVED, that the Frewsburg Central School/Location Code 70611 hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees’ Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body. (See **Attachment XIII**)
19. Authorization to create one (1) Occupational Therapist, Registered (OTR) position in accordance with Civil Service regulations
20. Authorization to form a Modified Wrestling Team
21. Authorization to continue current tuition policy and rates for current tuition students and to increase the tuition rate to \$2,000.00 annually for new applicants

VI. PAYMENT OF BILLS

VII. GOAL UPDATE/GOOD NEWS

VIII. INFORMATIONAL ITEMS

- AA. Budget Transfer Report. (none for this time period)

- BB. Revenue Status Report. **(none for this time period)**
- CC. Budget Status Report. **(none for this time period)**
- DD. First reading of the following policies;
Policy #7315, Student Acceptable Use Policy (AUP)
Policy #6410, Staff Acceptable Use Policy
Policy #1110, School District and Board of Education Legal Status and Authority
Policy #1120, Board of Education: Qualifications, Number and Terms of Office
Policy #1210, Board Members: Nomination and Election
Policy #1220, Reporting of Expenditures and Contributions
Policy #1230, Resignation and Dismissal
Policy #1310, Powers and Duties of the Board
Policy #1320, Nomination and Election of Board Officers and Duties of the president and Vice President
Policy #1330, Appointments and Designations by the Board
Policy #1331, Duties of the District Clerk
Policy #1332, Duties of the District Treasurer
Policy #1333, Duties of the Tax Collector
Policy #1410, Policy and Administrative Regulations
Policy #1510, Regular Board Meetings and Rules (Quorum and Parliamentary Procedure)
Policy #1511, Agenda Format
Policy #1520, Special Meetings of the Board
Policy #1530, Minutes
Policy #1540, Executive Sessions
Policy #1610, Annual District Meeting and Election/Budget Vote
Policy #1611, Business of the Annual District Election
Policy #1620, Annual Organizational Meeting
Policy #1630, Legal Qualifications of Voters at District
Policy #2110, Orienting and Training Board Members
Policy #2210, Committees of the Board
Policy #2320, Attendance by Board Members at Conferences, Conventions and workshops
Policy #2330, Compensation and Expenses
Policy #2340, Board Self-Evaluation
Policy #1640, Absentee Ballots
- EE. Annual Wellness Policy report submitted by Tiffany Frederes **(Board and Adminisration Only)**
- FF. BOCES Board Room Report from August 2, 2017

IX. COMING ATTRACTIONS

1. **Monday, August 28, 2017** – CCSBA – “To Share or Not to Share...The Challenges Facing High School Athletics in Changing Times” presented by Far West Council of School Superintendents – Shorewood Country Club, 4958 West Lake Rd, Dunkirk, New York – 5:30 p.m. Registration and Social Networking; 6:00 p.m. – Buffet Dinner; 7:15 p.m. – Program; 8:45 p.m. – Closing. (See **Handout #1 – Board and Administration only**. If planning to attend, please let Laura know by **Friday, August 18, 2017.**)
2. **Thursday, September 14, 2017** – 6:30 p.m. – MS/HS Library - Board of Education Meeting.
3. **October 12 – 14, 2017** – NYSSBA – 2017 Annual Convention & Education Expo, Lake Placid, New York. (If planning to attend, let Lona know.)

X. ADJOURNMENT

FREWSBURG CENTRAL SCHOOL

ATTACHMENT I

TO:	BOARD OF EDUCATION					
FROM:	Shelly O'Boyle, Superintendent					
RE:	Resignation, Retirement, Maternity or Medical Leave, Leave of Absence, Termination, Sabbatical Leave Denial of Tenure or Probationary Appointment, Lay Offs, Reduction in Hours or Elimination of Position Termination of Probationary Appointment, Suspension without Pay					
DATE:	August 10, 2017					
<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Area</u>	<u>Effective</u>	<u>Details</u>
<u>Maternity Leave</u>						
Heather Conti	Elementary Education (UPK)			RHJ	8/30/2017- thru 10/10/17	Maternity Leave
<u>RESIGNATION</u>						
Kristin Schmick	Special Education Teacher	4	\$41,225.00	MS/HS	8/18/17	
			Plus 30 Grad Hrs.			
			Plus Masters			

FREWSBURG CENTRAL SCHOOL

ATTACHMENT II

TO:	BOARD OF EDUCATION					
FROM:	Shelly M. O'Boyle, Superintendent					
RE:	APPOINTMENTS					
DATE:	Thursday, August 10, 2017					
Employee	Position	Step	Salary	Area	Effective	Details
APPOINTMENTS						
Erica Lobb	Mentor Coordinator		\$675.00		8/11/17	
James Sposato	Mentor Teacher		\$500.00		8/11/17	
Chad Chitester	Assistant girls soccer and softball		unpaid		8/11/2017	Must have current First Aid, CPR, AED
	Coach					And temporary coaching license
Sandra Meerdink	Elementary Music	15	\$60,000.00	RHJ	7/1/2017	.67 FTE-yearly appointment
			prorated to			
			\$40,200.00			
		Prorated	Plus 36 Grad			
		Prorated	Plus Masters			
Long Term Regular Sub						
Certified						
Tracey Barron	Long Term Regular Sub		\$180.00/day	RHJ	9/1/17 thru 10/10/17	LTRS For Heather Conti Maternity Leave
SUBSTITUTE TEACHERS FOR THE 2017-18 SCHOOL YEAR						
Not Certified						
Can only sub 5 times before fingerprinted						
Debra Haller			\$80.00/day		8/11/17	
Change in Appointment Date						
					8/15/17	(Previous effective date @ 7/13/17 meeting was 7/1/17)
Gina Cusimano						Probationary period now 8/15/2017-8/14/2020